



**Executive Cabinet Minutes**  
**Monday, June 1, 2026. 9:00 AM**  
**HCTF Conference Room 151**

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**Members:**

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|--|--|
| <input type="checkbox"/> Dr. Zahi Atallah  | <input type="checkbox"/> Brenna Lordermann (Non-Voting Member) |
| <input type="checkbox"/> Gail Raasakka or Dr. Katie Renville (Non-Voting Member) | Absent   |
| <input type="checkbox"/> Hunter Berg   | <input type="checkbox"/> Megan Kasner                          |
| <input type="checkbox"/> Harrison Lucas  | <input type="checkbox"/> Brittany Mayo                         |
| <input type="checkbox"/> Alex Herman   | <input type="checkbox"/> John Mercer                           |
| <input type="checkbox"/> Dr. Bernell Hirning                                     | <input type="checkbox"/> Keith Olson                           |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member)                        | <input type="checkbox"/> Hercules Cummings                     |
|  | <input type="checkbox"/> Jeff Larson                           |
|  | <input type="checkbox"/> Matt Clark                            |

**Action Item**

- 1) Minutes' approval for May 18
- 2) Agenda additions and approval
  - a. Keith motion to approve agenda and past meeting minutes. Second by JJ.
    - a. Committee Approved

**Running Agenda**

- 1) Enrollment/Recruitment
  - a. Reviewed University Dashboard.
- 2) Capital Project
  - a. Signage should be completed soon for the HCTF.
- 3) Legislative Update
  - a. Update on upcoming legislative committees for higher education.
- 4) Personnel/Job Posting Updates
  - a. Personnel and recruiting update from Harrison.
- 5) General Updates
  - a. Please complete your training

**Agenda**

- 1) Website Migration and Healthcare Building Video Project
  - a. Brittney explained the upcoming year website migration and possible vendors.
  - b. Healthcare building video project is in the works for explaining the project and spotlights of programs and instructors. Hopefully will start in July with funding approval.
- 2) SBHE discussion about AI and student cheating
  - a. Shared the presentation that was presented to the SBHE.

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- 3) Faculty approved policies
    - a. 605.1 Policy Tenure
      - i. Jeff motion to approve Policy 605.1. Britney second.
        1. Committee Approved
    - b. 605.12 Academic Freedom and Tenure; Academic Appointment
      - i. Keith motion approve policy 605.12. JJ second.
        1. Committee approved.
    - c. 482.2W Online Course Design and Instruction
      - i. Jeff motion to approve policy 605.12. Hunter second.
        1. Committee Approved
  - 4) Faculty approved procedures (review only)
    - a. 605.1.1 Tenure Procedure
    - b. 480 Online Course Delivery Standards Procedure
      - i. Executive Cabinet reviewed these procedures
  - 5) Policy 500 Section
    - c. 512.06 Student Driver and Use of State Fleet
  - 6) Policy 700 section
    - d. 703.11 Early Retirement
      - i. These policies are tabled.

**Department updates**